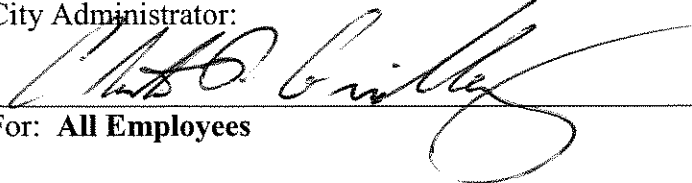
 <p>ADMINISTRATIVE DIRECTIVE</p>	Date: 8-1-08 Revised:	Number: AD-ADMIN-1.15
	City Administrator: 	
	For: All Employees	
	Subject: City Idling Policy	

PURPOSE

The purpose of this policy is to eliminate unnecessary idling of city vehicles in an effort to reduce fuel consumption and to avoid emitting harmful pollutants into the atmosphere. This policy supersedes any other department policies in this regard.

POLICY

It is the policy of the City of Woodbury that:

- Idling for more than 30 seconds without vehicle movement is prohibited.
- No vehicles will be left idling over lunch or break periods, unless it serves a specific purpose.
- Idling is not allowed during work activities when vehicles and equipment are only intermittently used.

This policy shall not apply to:

- Vehicles standing in traffic;
- Vehicle idling that is required for operation of auxiliary equipment or emergency lighting;
- Vehicle idling to prevent the freezing or overheating of temperature sensitive supplies and equipment;
- When needed to provide a healthy climate for personnel during especially hot or cold weather (in general this applies when the temperature is above 80 degrees or below 32 degrees Fahrenheit);
- Vehicle idling for K-9 unit comfort and survival.

If an employee is unsure whether idling is permissible or not, please check with your supervisor.