June 14, 2012

To Whom It May Concern:

The City of Bemidji, as part of its commitment to the GreenStep Program has implemented the following policy:

The City shall:

- a. Attempt to purchase EnergyStar certified equipment and appliances; and
- **b.** Purchase paper using a minimum of 10% post-consumer recycled content whenever practicable.

Sincerely,

John M. Chattin City Manager