



AGENDA SECTION: Consent
REPORT DATE: 4/18/18
MEETING DATE: 4/24/18

REQUEST FOR CITY COUNCIL CONSIDERATION

ITEM DESCRIPTION: Consider Resolution Approving Adoption of Environmentally Preferred Purchasing Policy
DEPARTMENT HEAD’S APPROVAL: Dean Lotter, City Manager
CITY MANAGER APPROVAL:
No comments to supplement this report <u>DAM</u> Comments attached _____

Recommendation:
 Approve the adoption of Environmentally Preferred Purchasing Policy in compliance with Minnesota GreenStep Cities Program best practices.

Legislative History:

- February 9, 2016 the City Council passed Resolution 16-018 joining the Minnesota Greenstep Cities Program.

Financial Impact:
 The financial impact of the proposed policy would result in an increase of about \$1,000 a year

Explanation:
 The City of New Brighton has been a member of the Minnesota GreenStep Cities Program since 2016. Minnesota GreenStep Cities is a voluntary challenge, assistance and recognition program to help cities achieve their sustainability and quality-of-life goals. It is based upon 29 best practices. Each best practice can be implemented by completing one or more actions at a 1, 2 or 3-star level, from a list of four to eight actions. There are 5 steps that can be reached based upon the completion of different best practices. The City of New Brighton is currently at a Step 2. Implementing the proposed Environmentally Preferred Purchasing Policy is a critical piece in moving to Step 3.

The proposed policy would require City staff to purchase copy paper that is composed of no less than 30% recycled content. The policy would also require – if feasible from a financial and operational standpoint – that appliances purchased by the City meet the Energy Star certification provided by the Federal government.

Devin Massopust

Devin Massopust
Assistant City Manager

RESOLUTION NO. _____
STATE OF MINNESOTA
COUNTY OF RAMSEY
CITY OF NEW BRIGHTON

A RESOLUTION ADOPTING THE CITY OF NEW BRIGHTON ENVIRONMENTAL PURCHASING POLICY

WHEREAS, the City of New Brighton is a member of the Minnesota GreenStep Cities Program; and

WHEREAS, the City of New Brighton has made a commitment to taking actions that benefit the environment; and

WHEREAS, adopting this resolution will allow the City of New Brighton to complete Best Practice #15 under the Minnesota GreenStep Cities Program; and

WHEREAS, completing Best Practice #15 is required to move up a step in the program;

NOW THEREFORE BE IT RESOLVED that the City of New Brighton Environmental Purchasing Policy will be used by all office staff in purchasing paper products or appliances.

ADOPTED this 24th day of April, 2018 by the New Brighton City Council with a vote of _____ ayes and _____ nays.

Valerie Johnson, Mayor

ATTEST:

Dean R. Lotter, City Manager

Sandra Daniloff, Deputy City Clerk



City of New Brighton Environmentally Preferred Purchasing Policy

The purpose of this policy is to encourage and increase purchasing that reflects the City's commitment to environmentally friendly practices.

1. Recycled Paper Products and Recycled-content Products

Per Minnesota Statute 16C.073 and per the Federal Environmental Protection Agency's (EPA) requirements, the City of New Brighton will purchase paper products containing the highest available and practicable post-consumer content for paper office supplies. For copy paper, this should be no less than 30% recycled-content paper. For all purchases, this guideline is to be followed so long as it is economically feasible.

2. Energy Saving Products

All appliances and products purchased by the City for which that US EPA Energy Star certification is available, will meet Energy Star Certification, provided such products are available and financially feasible. This includes lighting systems and appliances. The lifecycle energy cost reductions of purchasing such systems are encouraged to be factored in when determining whether the purchase is economically feasible.

When purchasing products and services for the City, staff will:

- Ensure that specifications support the use of reusable, recycled, or environmentally preferable products by following these guidelines.
- Evaluate environmentally preferable products to determine the extent to which they may be used by the departments and its contractors
- Communicate and coordinate bulk purchases between departments in order to better facilitate cost savings and waste reduction