

**PROPOSED MOTION**

MOVED BY COUNCILMEMBER \_\_\_\_\_

SECONDED BY COUNCILMEMBER \_\_\_\_\_

to adopt Resolution 14-21 approving the Shoreview Environmental Preferred Purchasing Policy.

**ROLL CALL:**      **AYES** \_\_\_\_\_      **NAYS** \_\_\_\_\_

JOHNSON	_____	_____
MARTIN	_____	_____
QUIGLEY	_____	_____
WICKSTROM	_____	_____
WITHHART	_____	_____

REGULAR COUNCIL MEETING

APRIL 21, 2014

TO: MAYOR, CITY COUNCIL, CITY MANAGER  
FROM: JESSICA SCHAUM, ENVIRONMENTAL OFFICER  
DATE: APRIL 21<sup>st</sup>, 2014  
SUBJECT: APPROVE RESOLUTION 14-21 ADOPTING AN ENVIRONMENTAL PREFERRED PURCHASING POLICY

## INTRODUCTION

Staff is recommending that the City Council approve Resolution 14-21 adopting an Environmental Preferred Purchasing Policy to combine several environmental certifications and guidelines directing future City purchases. For several years the City has been purchasing EnergyStar equipment and high efficiency appliances when necessary for replacements.

## BACKGROUND

To help save energy and water, the Environmental Preferred Purchasing Policy would require that all city purchases of water-using products would meet the Environmental Protection Agency's WaterSense certification and EnergyStar certified equipment and appliances. These rating systems ensure that energy efficient products are purchased for our needs.

Other policy components include purchasing paper containing at least 30% post-consumer recycled content and reusable or refillable office supplies when available. The City has already been purchasing these items and using these guidelines for some time. A policy would formalize our ongoing sustainability efforts and demonstrate to others that Shoreview is a leader in our sustainability efforts and environmental initiatives.

Approving the policy also meets requirements needed for several action items in the GreenStep Cities program, which the City has been participating in since January 2013.

GreenStep Cities is a voluntary challenge, assistance and recognition program to help cities achieve their sustainability and quality-of-life goals. The public-private partnership is guided by the Minnesota Department of Commerce and Pollution Control Agency. The City reached Step 2 of the GreenStep Cities program in 2013 and was recognized at the League of Minnesota Cities conference in June. Approving the policy will help move Shoreview toward a Step 3 designation, which is currently the highest attainable level.

## RECOMMENDATION

It is recommended that the City Council approve Resolution 14-21 adopting an Environmental Preferred Purchasing Policy.

**EXTRACT OF MINUTES OF MEETING OF THE  
CITY COUNCIL OF SHOREVIEW, MINNESOTA**

**HELD APRIL 21, 2014**

\* \* \* \* \*

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota was duly called and held at the Shoreview City Hall in said City on April 21, 2014 at 7:00 pm. The following members were present:

;

and the following members were absent: .

Member introduced the following resolution and moved its adoption.

**RESOLUTION NO. 14-21**

**ADOPTING AN ENVIRONMENTAL PREFERRED PURCHASING POLICY**

WHEREAS, the City of Shoreview has been proactive in pursuing sustainable practices; and increasing the use and availability of environmentally preferable products, services and distribution systems that protect human health and the environment; and

WHEREAS, local governments have the unique opportunity to achieve both energy and water use reductions and cost savings through building and facilities management; and

WHEREAS, efforts to address energy and climate issues provide an opportunity to move toward energy self-reliance and greater community resiliency and quality of life; provide environmentally healthy and energy efficient public buildings;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Shoreview, Minnesota:

Does hereby approve the Shoreview Environmental Preferred Purchasing Policy.

The motion for the adoption of the foregoing resolution was duly seconded by Member and upon vote being taken thereon, the following voted in favor thereof:  
and the following voted against the same: .

WHEREUPON, said resolution was declared duly passed and adopted this 21<sup>st</sup> day of April, 2014

STATE OF MINNESOTA      )  
                              )  
COUNTY OF RAMSEY      )  
                              )  
CITY OF SHOREVIEW      )

I, the undersigned, being the duly qualified and acting Manager of the City of Shoreview of Ramsey County, Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of said City Council held on the 21<sup>st</sup> day of April, 2014, with the original thereof on file in my office and the same is a full, true and complete transcript therefrom insofar as the same relates to the approval of the Environmentally Preferred Purchasing Policy.

ll

WITNESS MY HAND officially as such Manager and the corporate seal of the City of Shoreview, Minnesota, this 22<sup>nd</sup> day of April, 2014.

SEAL

---

Terry C. Schwerk  
City Manager

## **CITY OF SHOREVIEW**

### **Environmental Preferred Purchasing Policy**

The City of Shoreview believes that it is in the best interest of the residents for the City to use energy and water efficient equipment and appliances, as well as recycled and recyclable items to limit environmental impacts. This policy is further adopted to encourage purchasing that reflects the City's commitment to sustainability in order to:

- purchase products that include recycled content in order to support strong recycling markets,
- institute practices that reduce waste by increasing product efficiency and effectiveness, use products that are durable and long-lasting, and reduce materials that are land-filled,
- purchase products and institute practices that conserve energy and water, reduce greenhouse gas emissions,
- purchase energy from renewable or green sources in preference to fossil fuels,
- increase the use and availability of environmentally preferable products, services and distribution systems that protect human health and the environment,
- create a model for successfully purchasing environmentally preferable products and services that encourages other buyers and consumers in our community to adopt similar goals.

As new construction, replacements or repairs are necessary the City will continue to purchase:

- A. Products that are durable, long lasting, reusable, refillable, recyclable, or otherwise create less waste shall be selected whenever practical
- A. Require purchase of U.S. EPA WaterSense-certified products
- B. EnergyStar certified equipment and appliances. All products purchased by the City of Shoreview and for which the U.S. EPA EnergyStar rating is available shall be EnergyStar qualified, when practical.
- C. Paper containing at least 30% post-consumer recycled content.

Nothing contained in this policy shall be construed as requiring a department, buyer or contractor to procure products that do not perform adequately for their intended use, exclude adequate competition, or are not available at a reasonable price in a reasonable period of time.