



## 2023 Parks Commission Strategic Work Plan

The City of Lake Elmo Park Commission has affirmed their overall goals to be:

- 1) Ensure that our parks and trail system are constructed / maintained.
- 2) Provide recreational amenities that will attract more users of public lands as well as property tax payers to the City.
- 3) Create a safe environment in all our parks.
- 4) Serve as a reviewing body to make sure the “open space” character development is preserved in new developments.

With the broader priorities defined, the 2023 Park Commission Strategic Work Plan has been broken down into six segments: Planning & Policy; Park Development & Equipping; Maintenance & Refurbishing; Nature & Conservation; Park Awareness; and Finance.

Status and Timeline (projected months in which project will be brought to Parks Commission meeting) are also indicated in order to better manage goals and objectives.

Priority Levels are determined on a 1-5 scale with 1 being the highest priority and 5 being the lowest.

This will serve as a guide to what tasks serve as a higher priority to staff and work allocation.

Planning and Policy				
Assess future park needs.				
Project	Specific Tasks	Priority	Status	Timeline
Work with the County on implementing the Central Greenway Trail Master Plan.	<ul style="list-style-type: none"> <li>• Assist Washington County when necessary.</li> <li>• Work with Washington County on funding opportunities.</li> </ul>	1	Met Council has approved the master plan	Ongoing
Development Review	<ul style="list-style-type: none"> <li>• Continue to make recommendations on development applications with a focus on proper equipping of parks and available park funding.</li> <li>• Have available 5 year CIP upon request</li> </ul>	2	Ongoing	Ongoing
Park Strategic plan	<ul style="list-style-type: none"> <li>• Update current plan</li> <li>• Outline the needs of the City and neighborhood for amenities within the park. Apply findings to CIP.</li> </ul>	1	Ongoing	As needed
Look for Grant Opportunities	<ul style="list-style-type: none"> <li>• Look for grant opportunities that aide in development of parks within the City.</li> </ul>	4	Ongoing	Ongoing

Parking at Tablyn Park	<ul style="list-style-type: none"> <li>Outline options for additional parking at Tablyn</li> </ul>	3	Recommended	2024
Sand Volleyball Courts	<ul style="list-style-type: none"> <li>Provide park options for additional courts</li> </ul>	4	Recommended	2024
<b>Development &amp; Equipping</b>				
Begin work on approved projects (those in the Capital Improvement Plan or have received a form of funding approval).				
Project	Specific Tasks	Priority	Status	Timeline
Sunfish Lake Park	<ul style="list-style-type: none"> <li>Continue with buckthorn removal project</li> <li>Prescribed prairie burn and weed control</li> <li>Work with MORC to maintain the single track trails.</li> </ul>	3	In Progress	2023/2024
Dog Park	<ul style="list-style-type: none"> <li>Review City Parks/Land to determine possible location</li> </ul>	2	In Progress	2023 or when location is identified
City Trail Connectivity	<ul style="list-style-type: none"> <li>Continue identifying trails within the City which can be connected to each other</li> </ul>	4	On Going	On Going
City Trail Connectivity	<ul style="list-style-type: none"> <li>Connecting trail from Ivywood to Stonegate</li> <li>Rebuild and asphalt trails through Stonegate, connecting to Lake Ridge Crossing</li> <li>Rebuild and resurface 36<sup>th</sup> St. Trail (Gorman's)</li> <li>Connect Tapestry to Hamlet</li> <li>Demontreville Wildlife Park - resurface</li> <li>Hamlet on Sunfish Lake - resurface</li> </ul>	1	In Progress	2023
Pebble Park Tennis court resurfacing	<ul style="list-style-type: none"> <li>Resurface playing court</li> <li>Update tennis courts to include pickle ball and tennis</li> </ul>	1	In Progress	2023
Tablyn Park – Tennis court resurfacing	<ul style="list-style-type: none"> <li>Resurface playing court</li> <li>Update tennis courts to include pickle ball and tennis</li> </ul>	1	In Progress	2023

Baseball field updates	<ul style="list-style-type: none"> <li>• Select from list of current fields to update.</li> <li>• Update fields to accommodate current need for baseball with the community</li> </ul>	2	In Progress	2023/2024
Demontreville Wildlife Park	<ul style="list-style-type: none"> <li>• Add to Ski Grant Application and trail signage</li> </ul>	4	Ongoing	2023/2024
ADA Compliance	<ul style="list-style-type: none"> <li>• Make access to current parks ADA Compliant</li> <li>• Pilot, Firefly, Ivywood</li> </ul>	3	Ongoing	Ongoing
Pebble Park Playset replacement	<ul style="list-style-type: none"> <li>• Review and seek replacement piece according to CIP</li> </ul>	2	Recommended	2023/2024
Demontreville Playset replacement	<ul style="list-style-type: none"> <li>• Review and seek replacement piece according to CIP</li> </ul>	2	Recommended	2023/2024
<b>Maintenance &amp; Refurbishing</b>				
Maintain and upgrading park facilities in a manner that increases park use for a relevant experience.				
New soccer Nets	<ul style="list-style-type: none"> <li>• Public Works to provide placement</li> </ul>	4	Recommended	2023
Garbage Can and Tree Planting	<ul style="list-style-type: none"> <li>• Trash Can Replacement</li> <li>• New Tree Planting</li> </ul>	4	Ongoing	2023/2024
Park needs assessment	<ul style="list-style-type: none"> <li>• To be completed by public works staff.</li> </ul>	4	Ongoing	Yearly
City Trails	<ul style="list-style-type: none"> <li>• Update City Trail maps</li> <li>• Tree Trimming as needed</li> </ul>	4	2023	Ongoing
Asphalt Trail Maintenance	<ul style="list-style-type: none"> <li>• Inspections</li> <li>• Crack fill and seal coat</li> <li>• Parking lot asphalt maintenance</li> </ul>	3	In Progress	2023/2024
Playground	<ul style="list-style-type: none"> <li>• Monthly inspections</li> </ul>	1	In Progress	2023
Ball fields	<ul style="list-style-type: none"> <li>• Weekly/biweekly infield maintenance</li> <li>• Add infield clay to ballfield</li> </ul>	2	In progress	2023

<b>Nature &amp; Conservation</b>				
<b>Mission Statement: To promote the open space character and commitment to the environment via nature observation amenities and targeted conservation programs.</b>				
<b>Project</b>	<b>Specific Tasks</b>	<b>Priority</b>	<b>Status</b>	<b>Timeline</b>
Sunfish Lake Forest Management Plan	<ul style="list-style-type: none"> <li>Continue to work and build off the existing management plan</li> </ul>	4	In Progress	On going
Sally Manzara Nature Center	<ul style="list-style-type: none"> <li>Provide support as detailed in the agreement.</li> </ul>	4	In Progress	On going
Manage Invasive Species and protection of biodiversity	<ul style="list-style-type: none"> <li>Develop community plan to manage invasive species</li> </ul>	4	On going	On going
<b>Park Awareness</b>				
<b>Mission Statement: To promote the utilization of City Parks</b>				
<b>Project</b>	<b>Specific Tasks</b>	<b>Priority</b>	<b>Status</b>	<b>Timeline</b>
Resident Survey	<ul style="list-style-type: none"> <li>Survey residents on park amenities via new survey tool.</li> </ul>	4	As required	Ongoing
Resident Updates	<ul style="list-style-type: none"> <li>Update parks and trails on web page and city website, amenities and accessibility</li> <li>Provide Social Media updates on parks</li> </ul>	3	Ongoing	Ongoing
<b>Finance</b>				
<b>Mission Statement: To effectively spend parkland dedication funds to meet the objectives of each year's Strategic Plan of Work while maintaining a minimum fund balance of \$100,000.</b>				
<b>Project</b>	<b>Specific Tasks</b>	<b>Priority</b>	<b>Status</b>	<b>Timeline</b>
Update Capital Improvement Plan if needed to accomplish goals outlined herein	<ul style="list-style-type: none"> <li>Reassess funding priorities as needed.</li> </ul>	1	As needed	June 2023
Provide Budget Updates as necessary	<ul style="list-style-type: none"> <li>Provide financials on park dedication fund upon request.</li> </ul>	3	As requested	Ongoing